

## MINUTES FOR JAMES BLAIR PTSA MEETING 01/22/19

### I. CALL TO ORDER

Jodie called the James Blair Middle School PTSA General Membership meeting to order at approx. 4:30 p.m. Present were: Jodie Davis, Brandy Centolanza, Robin Williams, Keisha Atwood, Angelique Crawford, Beth Robles, and Maureen McFarland.

### II. OFFICERS' REPORTS

#### *President's Report:*

- New unit packet was sent to the state. A duty was added to the bylaws for corresponding secretary: responsible for sharing info on social media
- JBPTSA will receive its official charter at the annual state PTSA conference end of January
- Beth Robles has been voted in as the new treasurer

*Vice Presidents' Report:* Still looking for a 2<sup>nd</sup> vice president in charge of membership and fundraising, who will coordinate the Spider dance on March 8.

#### *Secretary Reports*

- The minutes from the Nov. 27, 2018 meeting will be amended to reflect the correct date. Since there was no quorum, approval of these minutes has been deferred to the next meeting.
- Robin has a thumb drive for storage of photos of school events. Will provide copies of event photos to the yearbook committee for inclusion in the yearbook.

#### *Treasurer's Report:*

- Audit completed on Jan. 14, with everything checking out.
- Current budget balance is \$4,993.17. Approval of budget has been deferred to the next meeting.
- Beth reviewed JBPTSA finance guidelines

### III. COMMITTEE REPORTS

*Membership:* There are 183 PTSA members. Still looking for more members, including teachers and staff

#### *Social media/publicity*

- There are 141 members of the Facebook group. Would like to make the page public so that info can be shared more widely.

- Robin will look into how best to link PTSA page to the school website

#### *Hospitality*

- The December tea/coffee bar for teachers was a success
- Committee will meet to organize another event in February as well as in May for Teacher Appreciation Week
- Committee would like to add a separate budget item for Bring Your Families to Work week in February. Also suggesting PTSA holds off on these events until next school year.

#### *Box Tops*

- Please continue to turn in box tops
- The Tyson labels program has ended

#### *Merchandise*

- New merchandise orders (fleece and t-shirts) have come in and will be handed out soon.
- Those who ordered hoodies will be reimbursed; did not meet minimum order requirement for these items and therefore they will be returned.

#### *Mini Grants*

- Contributions from the first Spirit Night at New York Deli will go toward the mini grant program
- A request was sent in about possibly funding the NJHS charter through a mini grant

#### *Spirit Nights*

- First Spirit Night will be on January 31 at New York Deli. The school will receive 20 percent of sales

#### *8<sup>th</sup> Grade Dance*

- Board discussed concerns over holding 8<sup>th</sup> grade graduation and reception, and 8<sup>th</sup> grade dance on the same day. Among the concerns: space and parking issues for families; reservations over the reception not being a PTSA sponsored function; and the feeling of it being too much activity all in one day. The board will request a meeting with Mr. Harris and the dance committee to address these concerns.

*Spider Dance:* Volunteers needed to help coordinate the next Spider Dance, set for March 8.

*Store Rebates Programs:* Looking for a chair for the program. Harris Teeter code is 8088; still waiting on code for Publix. Will also look into Amazon Smile

*Reflections:* Looking for a chair for next school year

*Nominating Committee:* Looking for three people to serve on the nominating committee to search for officers for the next school year.

Meeting adjourned at approx. 5:45 p.m. Next meeting is set for Tuesday, Feb. 26, 2019.  
Time TBA.