

	Direct Student Services			Indirect Student Services	Program Planning and School Support
Month	School Counseling Core Curriculum	Individual Planning	Responsive Services	Referrals, Collaboration, Consultation	Foundation, Management, Accountability
<b>Ongoing Services</b>	<ul style="list-style-type: none"> <li>Social media counseling initiatives</li> <li>Mini lessons posted to LMS regularly</li> </ul>	<ul style="list-style-type: none"> <li>Meetings/course planning with new students</li> <li>Academic planning</li> </ul>	<ul style="list-style-type: none"> <li>Individual Counseling</li> <li>Crisis Response, as needed</li> <li>Threat Assessment, as needed</li> <li>Family meetings</li> </ul>	<ul style="list-style-type: none"> <li>Attending parent/staff/student meetings, which includes but is not limited to: <ul style="list-style-type: none"> <li>504 and IEP meetings</li> <li>Child study meetings</li> <li>Attendance Improvement Plan</li> <li>Grade-level meeting</li> <li>Parent-Teacher conferences</li> </ul> </li> <li>Referrals to community outreach and counseling services</li> <li>Coordinate community outreach</li> <li>Collaborate with school psychologist and social worker</li> </ul>	<ul style="list-style-type: none"> <li>Administrative team meetings</li> <li>Grade level meetings</li> <li>Faculty meetings (monthly)</li> <li>MTSS Committee meetings (monthly)</li> <li>Middle School Counselor meetings (Wednesdays)</li> <li>VDOE Professional Development School Counseling Webinars</li> </ul>
<b>Aug.</b>	<ul style="list-style-type: none"> <li>Develop core curriculum lessons</li> <li>Finalize Annual Calendar</li> </ul>			<ul style="list-style-type: none"> <li>Record review and schedule creation</li> <li>Division professional development - Learning Management Systems (8/25)</li> <li>Division Professional Development - Canvas (8/31)</li> <li>Division Professional Development - Teacher VUE, Student VUE, and Zoom (8/27)</li> </ul>	<ul style="list-style-type: none"> <li>Master scheduling</li> <li>Development of Annual Administrative Conference</li> <li>SMART Goal planning</li> <li>Middle School Counseling Meeting (8/5)</li> </ul>
<b>Sept.</b>	<ul style="list-style-type: none"> <li>School counseling introduction to all students (9/28-10/2)</li> </ul>	<ul style="list-style-type: none"> <li>Add/Drop Period (9/10-9/17)</li> </ul>	<ul style="list-style-type: none"> <li>JBMS Student Drive-Up (9/2)</li> <li>Virtual Open House (9/2)</li> </ul>	<ul style="list-style-type: none"> <li>Division professional development - Classroom Management, Netiquette, and Communication (9/25)</li> </ul>	<ul style="list-style-type: none"> <li>Faculty Meeting (9/18)</li> <li>School Counseling PD - VUE, LMS, and Zoom (9/18)</li> <li>Publish annual calendar (9/25)</li> </ul>
<b>Oct.</b>	<ul style="list-style-type: none"> <li>8<sup>th</sup> grade social-emotional core curriculum lesson</li> <li>7<sup>th</sup> grade academic lesson</li> <li>8<sup>th</sup> grade academic lesson</li> <li>Unity Week activities (10/19-10/23)</li> </ul>	<ul style="list-style-type: none"> <li>Academic review for first interim period</li> </ul>	<ul style="list-style-type: none"> <li>Parent Conference Night (TBD)</li> <li>Small Group Counseling</li> </ul>	<ul style="list-style-type: none"> <li>Division Professional Development - Differentiation for Students with Disabilities, English Learners, and Gifted Students (10/9)</li> </ul>	<ul style="list-style-type: none"> <li>School-based Professional Development</li> <li>Needs Assessment (end of 1<sup>st</sup> interim period)</li> <li>Small group curriculum planning</li> <li>Annual administrative conference (10/16)</li> </ul>
<b>Nov.</b>	<ul style="list-style-type: none"> <li>7<sup>th</sup> grade Career Cluster</li> </ul>	<ul style="list-style-type: none"> <li>Academic</li> </ul>	<ul style="list-style-type: none"> <li>Small group counseling</li> </ul>	<ul style="list-style-type: none"> <li>Division Professional</li> </ul>	