

Jamestown PTSA  
Executive Board Meeting  
August 23, 2021

The PTSA meeting was called to order at 5:33PM by Beth Kluger. It was held in person and via Zoom. Quorum was achieved at start of meeting.

In person attendance: Beth Kluger, Karen Talley, Sally Berger, Traci Wagner, Francie Teer, Amy Unger, Sydney Lowe, Howard Townsend, Cindy Carlson and Laura Lilly

Via Zoom attendance: Alisa Smith, Peyton Smith, Gina O'Brien, Adrienne Tropilo

**President's Report:** Beth welcomed everyone. A motion was made by Karen Talley to approve the June meeting minutes. Motion was seconded by Traci Wagner. The minutes were approved. Folders were made for all positions and they contain current agenda and budget, copy of the Standing Rules, phone list, check request form and a copy of our Bylaws. We would like to focus on rebuilding the JHS community and would like to see more "younger" parents involved as we have a lot of senior/junior parents currently active.

**Principal's Report:** Freshman Orientation on 8/24 and Open House on evening of 8/24. In lieu of starting in auditorium, Mr. Townsend will post his message on school website. 8/30 is first day of school and first week will focus on relationship building, forms, and technology distribution.

25<sup>th</sup> Anniversary- Ms Tomlinson made a video that will be distributed soon with photos from the last 25 years. Also there will be an online store with JHS 25<sup>th</sup> Anniversary spiritwear that families will be able to order from and have items shipped directly to their home.

Covid mitigation updates- masks required for all by Governor. There is an application process if there is a need for "mask breaks" by some students and school will work with them to determine where/when/etc. Canvas will still be used hopefully just for school work. Coffee cart to be determined how best to proceed safely.

**Treasurer's Report:** ended last year with about \$5,000. Received 3 memberships in July. Audit was in July and all was perfect on audit. We will vote on audit in September at General meeting. Please note that Treasurer forms are in folders.

**VP Programming Report:** Aaron Williams will be taking over Beautification. Hospitality is ready to run coat check/water station for Homecoming. Will need some volunteers for that night and donations of small water bottles and Stephanie Trogdon will contact Lorraine Francis to do sign-up genius for those.

**VP Fundraising Report:** Planning on holding SAT/ACT workshops in Fall/Spring. Working to get more specific information for 25<sup>th</sup> Anniversary event and Senior Event to set fundraising goals. Possible “brick sale” for seniors to have an engraved brick put by JHS sign with brick eagle that is in front of school.

**Advocacy:** will send out survey in September to gather information and then will repeat at end of school year to see how we did. Using the surveys just for our knowledge (not for the School of Excellence process).

**Faculty Liaison:** please email Alisa Smith if you have anything to share.

**Membership:** Please join if you haven’t already. We have 54 memberships so far and have a goal of 250

**Mini-Grants:** Applications will go out to the teachers and Fall applications will be due on 10/15. If you would like to assist on Committee that approves the grants, please email Amy Unger at [mjalunger@gmail.com](mailto:mjalunger@gmail.com) All mini-grant applications go to Mr. Townsend for approval first. Goal is to give \$1000 in Fall and \$1000 in Spring.

**PTAC:** no meetings yet this year

**Reflections:** informational flyer sent via PeachJar and to teachers. Deadline for entries is 10/20

**Scholarship:** no meetings yet this year

**Senior Class Event:** Traci Wagner has 4-5 parents and 3-4 students working as a committee to plan this. They are meeting to decide theme, assign roles, decide on what is being offered to determine fundraising goals. It will be an all night graduation party at JHS. Open to all Seniors and the goal is to make it a free event but also have a way to track who is coming (for planning purposes).

**Social Media:** send anything you need posted to Vicki Hunt [vhunt3@gmail.com](mailto:vhunt3@gmail.com)

**Student Liaison:** their goal is to have one student rep at each meeting. All 3 students are also part of Student Council.

**25<sup>th</sup> Anniversary:** Video that Mr. Townsend mentioned to be launched soon. We will help fund the end of year event but we aren’t expected to work the event. Anything we can donate will be appreciated.

**Old Business:** Moving banks is not going to be necessary. Karen Talley was able to go to Old Pointe and work out how she can access reports and not have to pay any fees for them.

**New Business:** Homecoming Parade on 10/7 at 5PM. Karen Talley made a motion that we should walk/ride in parade and it was seconded by Francie Teer. Vote was passed. Amy Unger and Sally Berger will work on banner for parade and Amy also has a truck so she will be organizing our participation in this event.

Budget can be found in folders. Numbers may change because of 2 new events (25<sup>th</sup> Anniversary and Senior Event) but what they fundraise will be what they spend. All other figures were based upon previous full year of events. We keep \$4.25 of every membership and the rest goes to State/National PTA. Budget will be revisited as needed throughout year depending upon covid impacts. Motion to accept budget was made by Francie Teer and seconded by Amy Unger. Budget was passed and will now move to vote in September at General Membership meeting.

Standing Rules: can be found in folders and were reviewed by all present. Motion to accept Standing Rules was made by Karen Talley and seconded by Traci Wagner. Standing Rules were approved.

Open House: We will have a table. Please stop by and offer to help and thanks to all who signed up to volunteer there.

Structure: Please review and report in as needed to the appropriate person.

Meeting was adjourned at 6:47PM

Next Meeting: September 13<sup>th</sup> at JHS in Media Center at 5:30

Respectfully submitted,  
Laura Lilly