



JAMESTOWN HIGH SCHOOL PARKING PERMIT APPLICATION 2018-2019

Before you submit your application, please make sure you've completed all requirements.

*Once complete, bring your application & all required documentation to Mrs. Deal in room 206.
May be turned in to Front Office during summer hours.

Parking permits WILL NOT BE ISSUED until all documentation and payment is received.

🎪 JAMESTOWN HIGH SCHOOL PARKING INFORMATION 🎪

Application Procedure:

Parking applications are available on-line or students may pick up an application in the Assistant Principal's office, room 206 at JHS. Completed parking applications should be returned with fees and other documentation to the Assistant Principal's office. Approved parking applicants **must** maintain satisfactory grades (1.5 GPA), school attendance and conduct records to retain the parking privilege.

Completed Parking Permit Applications must be submitted with the following:

- Photocopies of driver's license and vehicle registration
- ***NOTE: The school will not make photocopies for you.**
- Completed parking application and regulations agreement (**signed by parent and student**)
- Only vehicles registered to you or someone in your immediate household may be registered for a parking permit.
- Students may not drive until they receive and display a proper parking permit.
- \$50 permit fee per semester (cash OR check or money order made out to Jamestown High School)
- NO REFUNDS. Replacement permits for lost or stolen parking permits must be purchased at a cost of \$10.00.

**Parking permits are issued to students enrolled in the following programs at no charge, after required documentation is provided:

- CBE student
- Vo-Tech or TNCC students with a valid parking pass from New Horizons or TNCC - verified by the Assistant Principal's Office.

Temporary Parking Permit Tag

A temporary parking passes may be issued once per semester for court appearance, doctor appointment, dental appointment, funeral, etc.

- Temporary parking permit tags are valid for only one day.
- A written request, signed by a parent/guardian, must be submitted for review two days prior to the date of request.

Regulations

Student drivers are expected to arrive by 7:15 am, ample time to get to their first period class on time. A student driver that is chronically tardy to class or school may ultimately forfeit their privilege to park on school property. Students are not permitted to loiter in the parking lot and vehicles must be vacated and locked upon arrival. In order to protect personal property, students are not authorized to access the parking lot during the school day. This is a responsibility that applicants accept as a condition for the parking privilege on school property.

Parking in non-permitted areas, including the teachers' parking lot, may result in towing fees and forfeiture of parking privileges. **The owner of the vehicle assumes all responsibility for towing and storage fees, including warrants issued for illegal driving or parking violations.**

Jamestown High School Students who purchase a parking pass will be permitted to park at all WJCC Schools. Students who fail to abide by the terms of this parking agreement will lose all on-campus parking privileges. Enrollment in an approved school program does not guarantee a parking permit tag for the school year. Parking permit tags must be visible at all times and not transferred non-registered vehicles. Parking permits cannot be shared. It can only be used by one registered student.

Disciplinary Actions

- Students are expected to arrive on time for the school day. Late arrivals will result in:
 - First offense - Warning.
 - Second offense – Temporary loss of parking privilege.
 - Third offense - Temporary loss of parking privilege for at least two weeks.
 - Fourth offense – Potential for permanent loss of parking privilege for remainder of semester or school year.
- Student conduct violations will result in loss of parking privileges as follows:
 - Suspension – two (2) weeks
 - Second suspension – one (1) month
 - Additional suspensions – forfeiture of parking privileges for remainder of semester or school year.
 - Referral for Long Term Suspension/Expulsion – remainder of school year
 - Any false statements or pretenses will result in immediate suspension of parking privileges.
 - Reckless or otherwise unsafe driving on school property, **AT ANY TIME**, will result in disciplinary action and possible revocation of parking privileges.

Special Notes: County Police routinely patrol the school area. Vehicles are subject to verification of compliance with county and state laws (i.e., county stickers, tags, inspections, etc.) Be sure that your vehicle is in compliance with state/county/city laws. In case of an accident in the parking lot or on school grounds, students are expected to exchange insurance and license information. State Police will not be summoned to the scene unless exceptional circumstances apply.

Jamestown Parking Application
VEHICLE(S) INFORMATION
2018-2019

Name _____ Grade _____ DOB: _____

Address: _____

| Vehicle 1 | Vehicle 2 |
|---------------|---------------|
| Make/Model | Make/Model |
| Color | Color |
| Year | Year |
| License Plate | License Plate |

Parent/Guardian Name: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Parent/Guardian Signature:

Please note: Your driver's license and registration for each vehicle must be presented along with the regulations agreement and completed application. You may only register a vehicle that is the property of you or someone in your household. Students may not drive until they receive and display the proper permit.

Please be aware of actions that could result in your not receiving a parking permit tag: unpaid fees, failure to pay for lost textbooks, disciplinary violations.