RESIDENCY VERIFICATION AFFIDAVIT
Williamsburg-James City County Public Schools
Williamsburg, Virginia

Name of Student(s): _____ _____

According to the Code of Virginia (22.1-3), education is free to students who reside within the boundaries of the school division. The residency of students is the permanent place of lodging provided by parents or legal guardians for themselves and their children where they pay regular monthly bills and taxes and maintain a safe setting for their children to sleep, and where all normal activities of a family take place. Your residence address is:

_____ _____ _____
Street (Physical) Address City Zip

PROOF OF RESIDENCY

Proof of residency **must** be demonstrated by at least ***two*** of the following documents. *[If you are living in the home of another person and have no rental or lease agreement, that person must sign this document (see box below).]* Please check each type of evidence provided below:

☐ Evidence of residence purchase or lease
☐ Real estate tax assessment
☐ Personal property (vehicle) tax assessment
☐ Utility bill (gas/lights/water)
☐ Temporary/Transitional Housing Verification

In addition, other items such as current driver's license, voter registration, and vehicle registration also may be accepted as secondary evidence. Other documents may be accepted at the discretion of the principal. (List item(s) provided_____.)

The Code of Virginia (22.1-264.1) states that any person who knowingly makes a false statement concerning the residency of a child for school enrollment shall be guilty of a Class 4 misdemeanor. By signing this affidavit, you are affirming that the address given on this and all other enrollment forms is the residence of the parent or guardian enrolling the student as defined above.

_____ _____
Signature of Parent/Legal Guardian Date

NO PROOF OF RESIDENCY – LIVING WITH ANOTHER PERSON

If you are living in the home of another person and have no rental or lease agreement, that person must sign this document in person at the school office or before a notary, and provide proof of his or her residency. After initial enrollment, school officials may request further verification of residency.

The Code of Virginia (22.1-264.1) states that any person who knowingly makes a false statement concerning the residency of a child for school enrollment shall be guilty of a Class 4 misdemeanor. By signing this affidavit, you are affirming that the parent or legal guardian of the above-named student resides in your home at the address given on this form.

_____ _____
Signature (Person with whom parent/legal guardian resides) Date

_____ _____
School Official Signature or Notary Signature/Seal and Printed Name Date Commission Expires

PARENTS/GUARDIANS - PLEASE READ CAREFULLY

Changes in address must be reported to the school, along with verification of the new address. If there are indications that the student does not reside at a given address, the school may require additional current proof of residency, and may conduct its own investigation as needed. Should the school learn that the parent/guardian lives outside the boundaries of the school division, the student will be excluded from school. **The School Division may require payment of tuition for the time in attendance as a non-resident and may file criminal charges, if applicable.**