



Williamsburg-James City County Public Schools
School Board & Central Office
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Williamsburg-James City County Public Schools
Student Packet Information for the 2018 – 2019 School Year

To continue our efforts toward efficiency, compliance, and cost-effectiveness, WJCC Schools is supplying paper copies of documentation as required by Virginia Department of Education guidelines. All other items applicable to your student can now be viewed and accessed on our website www.wjccschools.org.

Click on the tab labeled **ABOUT WJCC** → click on **FORMS & RESOURCES** → then go to **FIRST DAY FORMS & RESOURCES**

Forms will be available in a fillable format for completion. WJCC Schools realizes that some of our families might not have internet access. Paper copies of these forms are available at each school office for receipt and completion/signature.

Documents to be viewed on the **website**:

Cost Per Pupil	Estimated average per pupil cost for public education in WJCC
Family Life Letter	Explains the Family Life (FLSE) curriculum (by grade level)
Family Life Non-Participate Form	To opt your child out of the Family Life (FLSE) program, sign and return to your child's school
Family Educational Rights and Privacy Act Directory Disclosure Information	Directory information items that WJCC may disclose without a parent's written consent and the opportunity for opt-out (such as gender, address, participation in sports, awards, etc.)
FERPA Student Education Records	Notification of rights regarding student education records
School Counseling Information	School Counseling opt-out instructions
Media Opt-Out Form	Sign and return if you do not want images or information about your child to be included in external public relations efforts
Program of Studies	Classes available to students in Grades 6 to 12
Radiological Evacuation Letter	Lists where your child will be transported in the event of a situation at the Surry Nuclear Power Plant
Special Ed Advisory Committee Brochure	Special Education Advisory Committee's function is to advise WJCC regarding children with disabilities
Sex Offender Notification	Information is included on the WJCC website
Student Health Insurance Brochure and Application	A voluntary accident insurance option, especially for students that may not have health insurance
Technology Policy IIBEA-R	Responsibilities of student and parent associated with use of all forms of technology

Included in the student packet (these documents are **also** available on the web):

Behavior Affirmation Statement	Read Student Code of Conduct , then sign and return this form
Emergency Card	Confirms emergency contact information for your child, as well as important information for your child's school nurse.
Free & Reduced Letter and Application	Details and guidelines for applying to receive free or reduced price breakfast and lunch.
PPRA Protection of Pupil Rights Amendment	Parents' rights regarding conduct of protected surveys, collection/ use of information for marketing purposes and certain physical exams, and notification of policy with provision for opt-out
School Calendar	Calendar from September 2018 through June 2019
Student Code of Conduct	Discipline guide for students
AUP form requiring signature	ONLY Kindergarten, 6 th and 9 th Grade
BYOD form requiring signature	ONLY 9th Grade