Generating a Parent/Guardian Code for Canvas

1. Ask your child to log in to their Canvas account.
2. Click on ⬆️ Account ⬆️ then Settings.
3. On the right-hand side, click on ⬆️ Pair with Observer ⬆️.
4. A pop-up window will appear with a code to be entered when creating a parent account (see below).

** Please note that this code is only active for 7 days after it is generated and is good for one use only. If additional observer accounts for needed (one for each parent/guardian, for example, you can follow the same process and generate another code. Both can be active at the same time. **

Creating Canvas Parent Account

Open a browser and enter [https://wjccschools.instructure.com](https://wjccschools.instructure.com).

Click the Parent of a Canvas User? Click Here For an Account link.
Enter Signup Details

Parent Signup

1. Enter your Name in the **Your Name** field.
2. Enter your Email in the **Your Email** field.
3. Enter your Password in the **Password** field.
4. Re-enter your password in the **Re-enter Password** field.
5. Enter the pairing code (generated by following the steps listed above) to link your account to your student in the **Student Pairing Code** field.
6. Agree to the terms of use by clicking the **You agree to the terms of use** checkbox.
7. Click the **Start Participating** button.

**Have More Than One Student Using Canvas? Or a Student in Multiple Courses?**
Click to learn how to **observe additional students** in your account.

**Notification Preferences**
Click to learn how to modify your Canvas **notification preferences**.