



WILLIAMSBURG
JAMES CITY COUNTY
PUBLIC SCHOOLS

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2021-22 Middle School Student Athletic Handbook

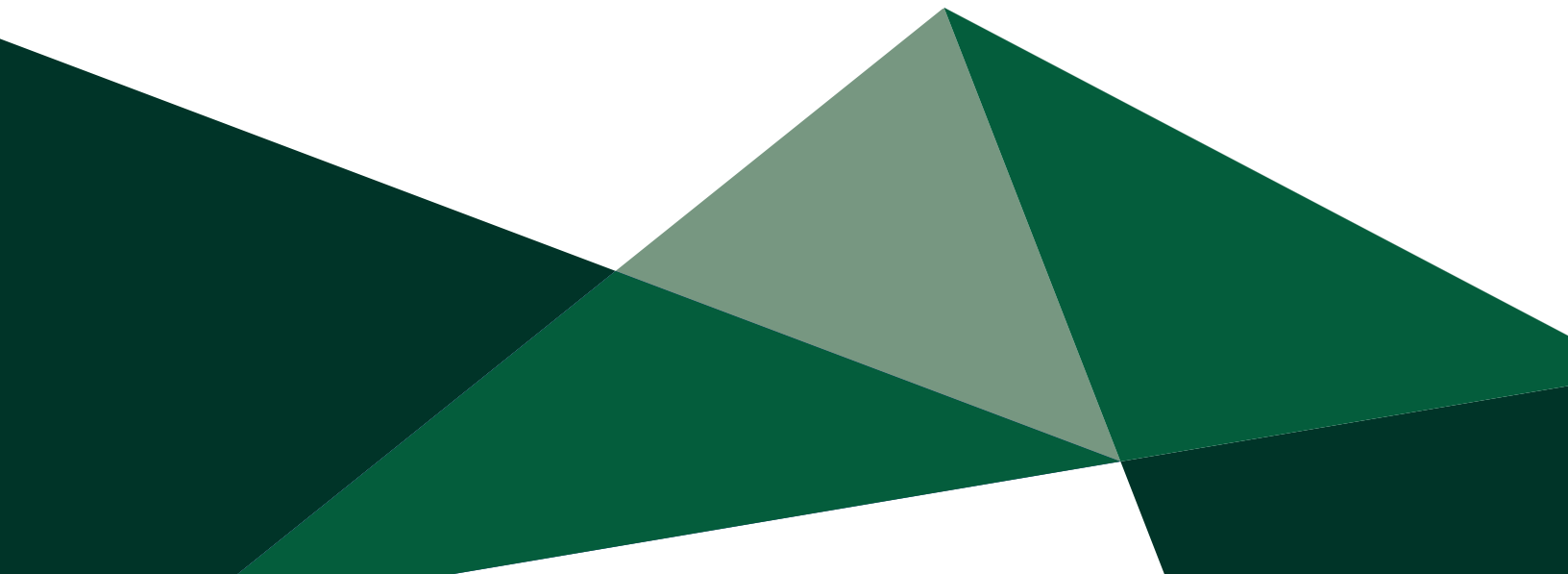


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WJCC School Board Policy

Code of Conduct for Spectators (Code: KFAA)

Participation in athletics is a privilege—not a right—that provides student-athletes with the opportunity to grow athletically, academically, emotionally, physically, and socially. All stakeholders must view athletic participation and competition as a lifelong learning experience. Good sportsmanship is required, not only of the division’s student-athletes and coaches, but also of all persons who support and attend athletic-related events. Spectators, including parents, are expected to exhibit courteous behavior at all times toward all participants, coaches, officials, staff, and fellow spectators. Persons who engage in inappropriate behavior are subject to immediate removal from the event, the event premises, and possible additional attendance restrictions. The School Board empowers principals, athletic directors, and coaches to always enforce the good sportsmanship code.

Non-Instructional Use of Social Media (Code: GBBB)

The following apply to all social media platforms.

1. All WJCC policies apply. All provisions of the Acceptable Use Policy (AUP) apply.
2. Copyrighted material may not be posted without prior permission.
3. Division social media platforms may become public records if used to conduct WJCC business, subject to records retention and disclosure requirements, and WJCC may be responsible for the content of such records. Social media used to conduct WJCC business also may be subject to public release in accordance with the Freedom of Information Act (FOIA).
4. Employees may not include information about students whose parents have opted out of participation in external public relations efforts via the Media Opt-Out form in any release, name listing, photo or video posted on a WJCC social media platform.
5. Student and staff confidentiality rules must be followed in all posts.
6. Inappropriate comments, photos and/or videos will not be tolerated and will be immediately removed from social media platforms.
7. All web-based resources must be reviewed for appropriate content prior to linking to a division or school social media platform.

Equal Educational Opportunities/Nondiscrimination/Harassment (Code: JB)

The Williamsburg-James City County School Board is committed to maintain an education environment that is free from discrimination and harassment and to the provision of equity in its educational programs, services and activities for all students. The School Board prohibits discrimination and harassment against any student enrolled in the Williamsburg-James City County Public Schools on the basis of sex, gender, race, color, national origin, disability, religion, age, genetic information or on any other basis prohibited by law. Further, it is a violation of this policy for any school personnel to tolerate such discrimination or harassment.

No student, on the basis of sex or gender, shall be denied equal access to programs, activities, services or benefits or be limited in the exercises or any right, privilege, or advantage or be denied equal access to education and extracurricular programs and activities.

Student/Staff Interactions

As with in-person communications, division staff and all WJCC volunteers should avoid appearances of impropriety and refrain from inappropriate communications with students. Factors that may be considered in determining whether an electronic communication is inappropriate include, but are not limited to:

1. The subject, content, purpose, authorization, timing and frequency of the communication;
2. Whether there was an attempt to conceal the communication from supervisors and/or parents;
3. Whether the communication could be reasonably interpreted as soliciting sexual contact or a romantic relationship; and
4. Whether the communication was sexually explicit.

The board authorizes the superintendent (or designee) to prepare appropriate procedures for implementing this policy and for reviewing and evaluating its effect on instruction and student achievement.

The Athletics Mission

The overall objective of athletics programs within Williamsburg-James City County Public Schools is to provide an opportunity for student participation in properly supervised and controlled activities under the guidelines established by the Virginia High School League (VHSL), The Bay Rivers District and the Williamsburg-James City County School Board. The school division’s athletics programs will encourage and support broad participation from as many students as possible, with teams competing on an equitable basis with other schools without sacrificing academics, sportsmanship, scholarship, general welfare, or the health of the school and student.

Our Beliefs

The Williamsburg-James City County School Division believes that:

- athletics is a partnership among students, parents, and school personnel;
- athletics help foster success in an honest and sportsmanlike manner;
- athletics provide experiences that mirror events students will face in the real world, and helps students prepare for adulthood;
- student athletes should represent the highest ideals of any school;
- student athletes should balance athletic participation and academic responsibility.

Requirements and Responsibilities

Athletic Fee

Athletes are required to pay the athletic fee prior to the first game.

Middle School Academic Requirements

A player must attend school for at least 75% of the school day to be eligible to practice or participate in an athletic contest. Extenuating circumstances may be presented to the athletic director or principal for review.

A student has two years of eligibility at the middle school.

The principal will determine the specific eligibility of students with disabilities.

An "athletic monitor" form for athletes not meeting academic or behavior expectations may be given to all teachers regularly for student progress updates. The monitor form will include a checklist for academics and behavior. Players with negative comments may be placed on suspension by their coach until improvement is made.

Athletic eligibility is determined by quarter grades. Students earning two or fewer failing grades are ineligible to participate in athletics but may appeal to the Appeals Committee. A student with more than three F's is not eligible to play until grades are improved, which means they will miss the entire season. Summer school grades and courses do not replace fourth quarter grades and courses for fall athletic eligibility purposes.

To participate in athletics, middle school students must be eligible at the time of tryouts. Students have two years of consecutive eligibility beginning the first day of grade seven. A student who turns 15 years old before the first of August is not eligible to participate in athletics.

Academic Requirement Appeals Process

A student who is deemed ineligible for academic reasons as a result of extenuating circumstances may appeal once during his/her middle school experience and one time during their high school experience. Appeals must be submitted in writing, to the school division's Coordinator of Health and Physical Education. The coordinator will convene a committee of school administrators to consider the circumstances surrounding the appeal. Appeal dates will be determined yearly.

Appeals submitted after the deadline will not be heard. It is the responsibility of the student athlete to know the requirements and to check their grades.

The athletic directors should send out eligibility information to all students in the spring to help student athletes identify if an appeal will be necessary for fall sports.

Attendance Expectations

School attendance is critical to learning. Because athletes have great demands on their time, attendance will be monitored to facilitate success. The attendance office will notify the athletic director when an athlete has had excessive absences during the school year. The principal (or his/her designee), athletic director, coach/sponsor, and counselor may decide on a course of intervention to help improve an athlete's absenteeism.

Student athletes who are tardy the day after an athletic contest (excused or unexcused) more than two times will be suspended from the next game.

Behavior Requirements

Student athletes are required to follow the behavior requirements established for all students in Williamsburg-James City County Schools in accordance with School Board Policy JGC. Because of the leadership status afforded athletes by their peers, coaches will require

higher behavior standards. Participation in practices and games, and continued membership on a team depends largely on the athlete's behavior. Principals, athletic directors and coaches will decide appropriate disciplinary actions for their athletes.

From the time a student becomes a WJCC athlete, they are an athlete 365 days per year. Any athlete who self-reports an inappropriate behavior that may include a legal charge or complaint, conviction, deferred disposition, or any other student handbook violation to the school athletic director before the school's notification of the offense will be granted favorable consideration in determining any imposed athletic consequence.

The WJCC Discipline Policy and consequences issued by principals may have additional impact on a student's participation in athletics or any other co-curricular activity.

Consequences of Misbehavior

Student athletes who violate the WJCC Student Code of Conduct in the student handbook, the Sportsmanship policy KFAA, the Behavior and Responsibility Pledge, or violations of law may, at the discretion of the principal, incur penalties that impact athletic participation.

Any athlete identified through the legal system who has been arrested and/or charged of a crime either in or out of school shall be suspended from the next competitive event, current sports team and/or the next sport season in which the athlete would participate for a period of time to be determined by the principal.

Whether in or out of school, athletes shall not smoke, chew, vape, or have in their possession, tobacco, vaping or alcohol products. The penalty for such use or behavior may be suspension from athletic participation for a time to be determined by the principal. Any athlete suspended for violating the WJCC Schools' drug and alcohol policy (Policy and Procedure Code: JFCF), or who is suspended for any serious disciplinary violation, shall be suspended from the next competitive event, current sports team, and/or the next sports season in which the athlete would participate for a period of time to be determined by the principal.

Any athlete who receives in school suspension (ISS) or out of school suspension (OSS) will be suspended from the next competitive event. Any athlete who receives a second ISS suspension during his/her sports season may be dismissed from the team for the remainder of the season. Any athlete who receives a second OSS suspension during the season will be dismissed from the team.

Any athlete who, out-of-season, receives an OSS for more than three days shall miss the next scheduled competitive event in which the athlete was to participate. This is a minimum penalty and may be increased by the principal.

Any athlete who is referred to the School Board for the purpose of a disciplinary hearing will be immediately suspended from participation in any school sponsored athletic activity until after the hearing. Following the hearing additional disciplinary measures may be taken by the principal and/or athletic director.

Hazing occurs when an act is committed against a student or a student is coerced into committing an act that creates a substantial risk of harm to the student, or to any third party, in order for the student to be initiated into, or affiliated, with any group, club, athletics team, grade level, activity or organization. Participation in any hazing shall result in consequences.

Abuse of any portion of the Behavior and Responsibility Pledge herein and all student-eligibility requirements may result in one or more of the following actions by the coach and/or principal:

- Suspension of the athlete from the team for one or more games,
- Removal of the athlete from the team for the remainder of the sports season,
- Forfeiture of award(s) for the particular sport,
- Restriction or prohibition from any further interscholastic competition,
- Other appropriate disciplinary action deemed necessary and appropriate by the athletic director or school principal.

Administrators will notify the athletic director of any behavior concerns during an athlete's off-season. An administrator, athletic director, the coach/sponsor, and the counselor may require intervention for a student who demonstrates a need for increased supervision.

The WJCC Discipline Policy and consequences issued by administration may also affect a student's participation in athletics or any other extracurricular activity.

Any athlete who does not abide by established team rules communicated by the coaching staff may be suspended or dismissed from the team.

Parent/Coach Communication

Parenting and coaching are extremely difficult vocations. By establishing an understanding of each position, we are able to accept the actions of the other and provide greater benefit to children. As parents, when your child becomes involved in a WJCC program, you have a right to understand what expectations are placed on your child. This begins with clear communication from the coach of your child's program.

Coaches are granted broad discretion and autonomy over general team matters, including team rules, roster selection, participation, playing time, selection of starting athletes, recognition of athletes, and recommendations for award recipients.

It may be difficult to accept that your child is not playing as much as you expect. Coaches are professionals. They make decisions based on what they believe to be the best for the team and for all student-athletes involved.

Examples of concerns to discuss with the coaching staff

- Treatment of your child
- Ways to help your child improve
- Concerns about your child's behavior

If there is a concern to discuss with the coach:

- The athlete should talk to the coach
- The parent should set up a meeting with the coach
- If the meeting with the coach did not provide a satisfactory resolution, the parent communication form should be completed and a telephone call should be made to set up an appointment with the athletic director to discuss your concerns.

Game and Practice Attendance

Athletes must be present for all school competitive events, regular season, post-season, and make-up games. Exceptions are not made for vacations, Saturdays, or other sports activities. Athletes may not participate in other meets or competitions as a member of their WJCC team outside of the team's official schedule in order to avoid impacting eligibility.

There are no consequences for athletes who miss a practice or game for absences due to school-sponsored trips or other academic activities required by the school. For optional school trips, the coach may determine if any consequence is required.

For all other missed games or practices, the consequence is at the discretion of the coach; in such cases, consequences may include dismissal from the team.

Middle school practices will be held Monday thru Friday. Saturday practices may be held when extenuating circumstances exist, with permission from the principal and athletic director. (For example, three snow days during a week of school.)

Tournaments

Middle schools will only participate in local and district tournaments.

Sportsmanship

WJCC athletes are expected to exhibit good sportsmanship during practices and competitive events. Technical ejections are addressed by VHSL regulations.

Consequences for poor sportsmanship:

1. When an athlete is removed by a coach, ejected by a referee, or the unsportsmanlike act is witnessed by the athletic director or principal, the athlete will be suspended for the next two competitive events.
2. Repeated offenses of unsportsmanlike behavior may result in suspension from the team at the discretion of the principal.
3. Gross unsportsmanlike conduct, such as fighting:
 1. First Offense – the student will be declared ineligible for the next three games (two games in sports with ten or fewer games).
 2. Second Offense – the student will be declared ineligible for the remainder of the sports season.

Profanity and other forms of inappropriate conduct will not be tolerated. Students who exhibit this type of behavior during a game will be removed immediately from the game and will not be allowed to re-enter. The coach and athletic director will discipline athletes who exhibit this type of behavior during practice.

Transportation

All athletes must ride school division vehicles to and from athletic events that are held off school grounds when transportation is provided by the school division. In an emergency, which includes injury, illness, family problems, and an unusual academic situation, only a parent/guardian may secure permission from the coach to transport their athlete. Identification will be required by the coach. Under no circumstances will an athlete be allowed to leave with another student.

Head coaches may require all athletes to ride the bus with the team as part of team expectations. Failure to comply with this policy will

result in immediate suspension of the athlete from the team pending a meeting with the athletic director. On special occasions parents/guardians may request in writing, to the principal at least 48 hours before the activity, permission to transport their own child to or from an athletic event. Parents/guardians may only transport their child to an event.

Athletic Uniforms

Sports uniforms are selected by the athletic director and coach with the approval of the principal. Any change of style must be approved by the Athletic Committee. Students should not be required to purchase team apparel unless it is approved by the athletic director and principal. This includes practice shirts, team shirts and shorts.

Other Rules and Regulations

Athletes are required to attend tryouts. Exceptions to this rule include new students who were not enrolled during tryouts, specific medical conditions, and athletes who have not completed their school sports season that precedes the tryout period. (Medical documentation may be required by the athletic director.) All students must be academically eligible to try out for a team.

Athletes must pass a physical examination and submit a completed VHSL physician's certificate and parental consent form as required by the VHSL before trying out for an athletic team. Providing or offering false information regarding an athlete's physical condition shall result in suspension from VHSL activities for that school year. Physicals must be dated after May 1st.

Students must have satisfactory medical insurance before participation will be allowed. WJCC Schools provides information about supplemental and/or student accident insurance. For more information, contact the athletic director or principal.

Parents must consent to allow the physician(s), athletic trainers, and other health care provider(s) selected by the school to perform a pre-participation examination and to provide treatment for any injury or condition resulting from participating in school athletics/activities during the school year. Parental permission is expected for the team physician(s) or health care provider(s) to share appropriate information concerning their child. Shared information is relevant to participation in athletics and activities with coaches and other school personnel as deemed necessary for the safety of the student.

All uniforms and equipment issued to athletes must be returned within a week after the conclusion of the season. Students assume financial responsibility for missing, lost, or damaged equipment or uniforms, and students may not participate in other sports and activities until equipment obligations are met. Students will not be permitted to participate in any other sport until all fees are paid.

Athletes may not participate in more than one sport during a sports season unless the athlete has approval of the two coaches, and the two coaches have met with and received approval from the athletic director. Athletes who are given permission will be monitored academically on a more frequent basis to assess their success maintaining dual participation status.

Any athlete who quits or is dismissed from a team after tryouts may not play for another team or participate in any preseason conditioning until the end of the current season.

Middle school students may not participate on high school athletic teams, due to an existing middle school athletic program of activities and the different end time of the tiered school schedules. Eighth grade middle school student-athletes who are eligible for athletic participation may travel to their zone school for conditioning after the VHSL dead period in the Spring. These students are responsible for transportation to the high school but have the option to ride that respective school's activity bus home.

Vacation Breaks

Middle school athletes need family time and physical recovery time during school breaks. WJCC schools will follow the guidelines set up by the district as it relates to practice over winter and spring breaks. Team out of season conditioning is not allowed except for 8th grade students who can attend conditioning at the high school after the spring VHSL dead period.

Williamsburg-James City County School Division is committed to a policy of nondiscrimination based upon race, color national origin, religion, sex, disability and age in the administration of any of its educational programs, activities, or with respect to employment. Inquiries regarding this policy should be directed to Title IX/Section 504 Compliance Coordinator, Williamsburg-James City County Public Schools, and P.O. Box 8783, Williamsburg, VA 23187.

(Phone: (757) 253-6777) Persons with disabilities, who require accommodation in the application, testing and/or interview process should contact the Human Resources Department.

Concussion Procedures

Concussions sometimes occur among athletes in competitive sports programs. At WJCC Schools, careful protocols are utilized, including the use of ImpACT software, to guide management of head injuries. The following will provide background information on concussions and describe the protocols followed at WJCC Schools.

PLEASE NOTE: If a student athlete is suffering from any signs and/or symptoms of concussion resulting from a blow to the head, the athlete MUST report to the school's athletics trainers or a physician as soon as possible. The sooner a proper diagnosis can be made, the sooner healing can begin.

Definition of a Concussion

A concussion is the disruption of normal brain function due to either a direct blow to the head, face and neck, or an indirect blow or jolt to another part of the body that transmits an "impulsive" force to the brain. Some concussions may result in a loss of consciousness. However, loss of consciousness is not the defining characteristic of a concussion.

It is imperative that the brain have enough time to heal in order to prevent any further trauma or permanent damage. Rest must always come in the form of ceasing all physical activity, but may also involve a break from challenging cognitive activity as well.

Signs (observable behaviors) that may be present with concussions

- Appears to be dazed or stunned
- Is confused about time, date, and/or location
- Is unable to remember what he/she did prior to or after the injury
- Has altered balance
- Is slow to answer questions
- Displays a personality change
- Has altered sleep patterns: is unable to fall asleep or feels like he/she always wants to sleep
- Is vomiting
- Experiences loss of consciousness (not present in all concussions)

Symptoms (experienced and reported by the athlete) that may be present with concussions

- Headache
- Nausea
- Dizziness
- Double or fuzzy vision or any other visual alteration
- Sensitivity to light and/or noise
- Feeling sluggish or slow
- Feeling "foggy" or in a "funk"
- Difficulty in concentrating when reading, listening or speaking
- Extreme fatigue

Management of a Concussion

Proper management of a concussion is the best form of prevention of a serious injury. Most important is prevention of Second Impact Syndrome – a catastrophic increase in intracranial pressure leading to massive brain swelling, herniation and potentially death. This syndrome occurs in athletes up to 14 days post-concussion and when an athlete returns to competition prior to complete resolution of symptoms. Therefore, the following concussion protocols are utilized at WJCC Schools:

1. Any student-athlete diagnosed with a concussion is removed from competition.
2. No student with a concussion is allowed to return to play in the current game.
3. Consideration should be given to addressing the academic needs and gradual reintroduction to cognitive demands to students who have been diagnosed with a concussion. Modification to the academic workload may be needed during recovery.
4. All concussions are referred for medical evaluation following the injury by an appropriate licensed health care provider as designated by the State of Virginia.
5. Stepwise return to play:
 - a. No physical activity; rest until asymptomatic
 - b. Light aerobic exercise is supervised by the athletic trainer
 - c. Non-contact drills until one week post-injury.
 - d. Return to contact sports after minimum of one week post-injury and completely asymptomatic (neurocognitive testing will now be used to assess return-to-play).
 - e. Any recurrence of concussive symptoms should lead to the athlete dropping back to the previous level.

6. An athlete with two concussions per season will be removed from contact sports for the remainder of that season. Return to play will require neurocognitive testing and the approval by an appropriate licensed health care provider as designated by the State of Virginia.
7. An athlete with a history of three or more concussions is highly recommended to avoid contact sports. Participation will require neurocognitive testing and be at the discretion of the school medical inspector.

Parents are encouraged to report out of school concussions to the athletic director or athletic trainer for the safety of the student athlete.

Use of ImPACT Software

In order to assess the severity of concussions and promote safe return to play, WJCC Schools uses the ImPACT Software Program.

Some Additional Facts About Concussions

- Mild concussions (“bell ringers”) do not require loss of consciousness. Presenting symptoms may include headache, nausea, balance problems, photosensitivity, fatigue, foggy or sluggish feeling, and/or a change in sleep patterns and cognitive changes.
- Cutting edge research suggests that a concussion produces a metabolic, rather than anatomic, injury to the brain, making CT scanning and MRI insensitive to the physiological changes in the concussed brain.
- An athlete who sustains a concussion is 4-6 times more likely to sustain a second concussion.
- Effects of a concussion are cumulative in athletes who return to play prior to complete recovery.
- High school athletes with a history of three or more concussions are up to nine times more likely to have more severe symptoms following subsequent concussions.
- Post-concussion syndrome can involve decreased processing speed, short term memory impairment, concentration deficit, depression/irritability, fatigue/sleep disturbance, and academic difficulties.

More information on concussions can be obtained from the following website: www.sportsconcussion.bianj.org or contact one of the WJCC School’s athletic trainers.

WJCC Schools Athletic Pledge

By signing this Pledge, the WJCC student-athlete and parent or guardian affirm each has read and understands all the rules, regulations, and expectations listed in the Philosophy of WJCC Athletics. Further, it is agreed that all athletes must abide by the rules. It also is understood that all parents must attend a mandatory policy meeting to help assure a mutual understanding of the philosophy, conduct, and eligibility expectations.

By signing below, the student-athlete and parent are advised that participation in interscholastic practice and competition is dangerous! Furthermore, it is understood that no amount of protective equipment will eliminate potential injury. Even under the safest and most secure conditions, some athletic activity may result in serious and possible fatal injuries. If a student-athlete exhibits unusual symptoms, he or she should immediately stop playing and report the conditions to the coach, athletic trainer, and his or her parents. The student-athlete will not return to a game or practice until all symptoms are eliminated and the athlete has received medical clearance. Ignoring this warning may lead to more serious or fatal injury. Remember: anyone deciding to compete in the WJCC Schools Athletic Program does so with a clear understanding of this risk of injury. Additional questions about such risks should be directed to the coach or athletic director prior to participation in practice or competition.

Parents and supporters of WJCC athletics interfering with a game or participants of the game (athletes, coaches, and officials) may result in disciplinary action taken by the WJCC Schools, the Bay Rivers District League, and/or the Virginia High School League. Such actions may be taken against our athletes, our teams, and parent-spectators. Acceptable and appropriate sportsmanship is a fundamental component of our athletic program. Parents are advised to direct questions and concerns about their student-athlete to the following individuals: (1) Team Coach; (2) Athletic Director (A.D.); (3) Principal. Please start with the coach before speaking with the A.D. or principal.

Parents are not to approach coaches during or after any practice or team competition.

If there is a concern to discuss with the coach:

- The athlete should talk to the coach
- The parent should set up a meeting with the coach
- The parent communication form should be completed and a telephone call should be made to set up an appointment with the Athletic Director to discuss your concerns.

Our signatures on the sign-off sheet indicate that we have read and agree to comply with the contents of WJCC conduct, philosophy, and eligibility expectations herein. We agree that the athlete will attend all practices and games in which his or her high school athletic team participates. This implies that the high school team's activities take precedent over any club, recreational or non-school events.

Middle School Contact Information

School Name	Main Office	Address	Athletic Director
Berkeley	(757) 229-8051	1118 Ironbound Rd., Williamsburg, VA 23188	James Sexton
James Blair	(757) 603-6565	101 Longhill Rd., Williamsburg, VA 23185	Kadon Stabeno
Lois S. Hornsby	(757) 565-9400	850 Jolly Pond Rd., Williamsburg, VA 23188	Luz Rivera
Toano	(757) 566-4251	7817 Richmond Rd., Toano, VA 23168	Jennifer Bowles

Virginia High School League Regulations

VHSL regulations state the following: "Final authority and the ultimate responsibility in all matters pertaining to interscholastic activities of each school, both athletic and non-athletic, shall be vested in the principal who acts under the authority granted by the division superintendent of schools."

Athletic Pledge Acknowledgement

Your signature below indicates that you (student/athlete) and your parent/guardian have read the book, understand it and agree to comply with all regulations as stated in the Middle School Athletic Handbook.

_____ Athlete Name (Print name)	_____ Athlete Signature
_____ Parent/Guardian (Print name)	_____ Parent/Guardian Signature
_____ Parent/Guardian Telephone	_____ Parent/Guardian Mobile Phone
_____ Athlete E-Mail Address (Please print)	
_____ Parent/Guardian E-Mail Address (Please print)	_____ Parent Guardian E-Mail Address (Please print)
_____ Date	

Please return this form signed before the first contest of the season. Failure to do so will result in the inability of the athlete to participate.



WILLIAMSBURG
JAMES CITY COUNTY
PUBLIC SCHOOLS
— EST. 1955 —