



WILLIAMSBURG
 JAMES CITY COUNTY
 PUBLIC SCHOOLS
 EST. 1955

Parent/Guardian-Initiated Library Restrictions

The purpose of this form is to provide parents a way to initiate restrictions for the library book(s) their child may check out from a Williamsburg-James City County Public School library.

Date of request: _____ School year: 20____ - 20 ____

Student Last Name: _____ Student First Name: _____

Student ID #: _____ Grade: _____

School: _____

Parent email: _____ Parent phone number: _____

Williamsburg-James City County School libraries have defined Objectives for Library Collection Development (below) that include the selection and weeding of library materials. All Williamsburg-James City County Public School libraries maintain a public online catalog listing all titles that are available in WJCC Schools. Through an interlibrary loan program, students have access to age-appropriate materials housed at schools across the division. To search a specific school's collection, visit the school's website.

Restrictions initiated through this form are valid for one student, for the current school year. A separate form shall be submitted for each child and, if so desired, must be resubmitted annually. Parents/Guardians are expected to share their decision with their student(s) before this form is submitted to the school librarian/administration.

As outlined in our Objectives for Library Collection Development, the library collection at each school is routinely updated throughout the year. The online catalog contains the most up-to-date record of items within the collection.

Please restrict my child from checking out the following book(s). (Please include title and author, or any titles by a given author.)

Title	Author

Parent's Name: _____
 (printed)

Parent's Signature: _____



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Objectives for Library Collection Development

The WJCC Schools library media centers provide a collection of materials to support and enrich the curriculum and to meet the individual educational and personal interests of students and staff. Library media specialists use the resources of the American Library Association, including the *Library Bill of Rights*, the *Freedom to Read Statement* and the American Association of School Librarians *School Library Bill of Rights*, and other resources published by industry professionals to provide direction for collection development.

The WJCC Schools library media centers shall not discriminate in the selection and evaluation of instructional and library materials. The collections embrace a diversity of viewpoints; the inclusion of an item does not necessarily mean that the school or library media center advocates or endorses contents of that item.

General Criteria:

- Support and enrich the curriculum and/or students' personal interests and learning
- Meet high standards in literary, artistic, and aesthetic quality; technical aspects; and physical format
- Be appropriate for the subject area and for the age, ability level, learning styles, and social, emotional, and intellectual development of the students for whom the materials are selected
- Incorporate accurate and authentic factual content from authoritative sources
- Earn favorable reviews in standard reviewing sources and/or favorable recommendations based on preview and examination of materials by professional personnel
- Exhibit a high degree of potential user appeal and interest
- Represent differing viewpoints on controversial issues
- Provide a global perspective and promote diversity by including materials by authors and illustrators of all cultures
- Include a variety of resources in physical and virtual formats including print and non-print such as electronic and multimedia (including subscription databases and other online products, e-books, educational games, and other forms of emerging technologies)
- Demonstrate physical format, appearance, and durability suitable to their intended use
- Balance cost with need

Likewise, materials may be removed or replaced periodically through the "weeding" process (factors considered include age of book/copyright, condition of the book, and interest in the book/circulation). If a work is removed from the library during the weeding process, it does not mean that the book will not be secured in the future.