



WILLIAMSBURG
JAMES CITY COUNTY
PUBLIC SCHOOLS

WJCC Mathematics Placement Appeal Process

*This document will initiate the WJCC Math Placement Appeal Process.

My child, _____, has taken the local Math Acceleration Placement Assessment, and I am appealing the placement decision. This appeal will allow the Math Acceleration Review Team to consider other data points not previously considered, parent input, and/or teacher recommendations as a basis for reconsideration.

Appeals Process: The Math Acceleration Review Team will analyze and review the child's acceleration test results, the previous two years of math performance and data, and any other information the parent would like considered. The decision of the Math Acceleration Review Team will determine final placement for the student and will end the appeal process. Students can complete this process once each school year. Appeals will be accepted no later than September 20th of the school year affected by this math placement.

Please type or print the information below and email this form and all documents that you would like the committee to review as part of the appeal process, to Rebecca Cothran, Secondary Mathematics Coordinators, at Rebecca.cothran@wjccschools.org.

Date:

Middle School:

Student Name:

Grade level student is entering:

Parent/Guardian Name:

Email:

Phone number:

Parent Signature: _____

Typed parent signature indicates agreement of the Acceleration Appeal Process as stated above.

*Submission of this document will initiate the WJCC Math Placement Appeal Process. Parents/Guardians will be notified of the final placement decision within ten business days following the receipt of appeal form and all required documentation.